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| Code of Conduct – Example 2 |

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| 1. Name        1.1    The official name of the organization shall be \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.        1.2    The official abbreviation shall be \_\_\_\_\_\_\_\_\_.        1.3    The \_\_\_\_\_\_\_\_ is hereinafter also referred to as simply: the organization.  2. Nature        2.1    The organization is a form of free Clinical microbiologists’ activity.        2.2    The organization is an autonomous affiliate member of the International Federation of Infection Control (IFIC).        2.3    The organization is a non-profit society and does not offer financial income to its members.  3. Principles        3.1    The organization has scientific, cultural and social activities but no political or religious ones.        3.2    The organization pursues its aims without political, religious, social, racial or sexual discrimination.        3.3    The organization promotes the implementation of infection control principles among professionals.        3.4    The organization respects the autonomy of its members.  4. Objectives        4.1    The goal of the organization is to serve the society of medical practitioners on different levels by:  o   4.1.1 Empowering medical practitioners in using their knowledge and capacities for the benefit of the society.  o   4.1.2 Providing a forum for medical practitioners to discuss topics related to infection control and hospital hygiene education and science with their fellow colleagues from other universities in \_\_\_\_\_\_\_\_ (country) as well as other nationalities around the globe, and to formulate policies from such discussions.  o   4.1.3 Promoting and facilitating professional and scientific interaction in addition to projects focusing on infection control updated guidelines,  o   4.1.4 Providing a link between its members and those of other societies, associations and international organizations, and to encourage the cooperation between them for the ultimate benefit of the healthcare settings.  5. Members        5.1    The organization is composed of members, hereinafter also referred to as full members and honorary life members.        5.2    All members shall act according to the Constitution and Bylaws of the organization and shall particularly fulfill their contribution obligations.        5.3    The General Assembly decides upon accepting and refusing members.  6. General Assembly        6.1    The General Assembly is composed of all members of the organization.        6.2    The General Assembly, together with the Trustee Board, the highest authority and the decision making body of the organization.        6.3    The General Assembly shall meet at least once each year.        6.4    The General Assembly decides on the places and dates for the next General Assembly meetings.        6.5    Official invitations for General Assembly meetings have to be sent out to all members as well as to observers, at least one week in advance by the Executive Board.  7. Trustee Board        7.1    The Trustee Board supervises and advises the Executive Board.        7.2    The Trustee Board is designated by the Executive Board.        7.3    The Trustee Board receives detailed reports from the Executive Board on organizational progress, financial performance and proposed initiatives.    8. Executive Board        8.1    The organization shall be managed by the Executive Board.        8.2    The Executive Board of the organization is composed of at least three persons.        8.3    The General Assembly appoints one of the Executive Board members as President, one of the Executive Board        8.4    The Executive Board is appointed by the General Assembly for a two years period.        8.5    The Executive Board is officially entitled to represent the organization.        8.6    An Executive Board member will cease to hold his/her post:  o   8.6.1 At the end of his term.  o   8.6.2 By a written resignation.  o   8.6.3 By his death.  o   8.6.4 By removal from his post by a decision of the General Assembly.        8.7    If an Executive Board member ceased to hold his/her post as described in article 8, paragraph 6, a voting procedure should be arranged for a replacement.  9. Finances        9.1  The financial year of the organization runs from 1stOctober up to and including 30thSeptember of the next year.        9.2    All financial actions of the organization are the responsibility of the Treasurer designated by the executive board.        9.3    The Treasurer of the organization shall report at the yearly meeting of the General Assembly about the developments and the pursued                policy in the organization.        9.4    The Treasurer submits the accounts and statements of assets and liabilities for approval               to the General Assembly.  10. Amendments to the Constitution:        10.1 Amendments to the Constitution must be raised by an executive board member.        10.2 Amendments to the Constitution have  to be decided upon by the General Assembly by a two third majority at a meeting in which at least two thirds of the members are present or represented. |